



JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

"Jefferson County: Responsible government
advancing quality of life"

****REVISED 08-05-2020**

MEMORANDUM

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary

TO: Editors

FROM: Ben Wehmeier, County Administrator

DATE: July 29, 2020

SUBJECT: JEFFERSON COUNTY Meetings – Week of August 3, 2020

Monday August 3, 2020	Parks Committee	9:00 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
Tuesday August 4, 2020	Aging & Disability Resource Center Advisory Committee (ADRC)	1:00 p.m.	Videoconference
Wednesday August 5, 2020	Jury Trial & Courthouse Operational Plan Committee	11:00 a.m.	Videoconference
Thursday August 6, 2020	Fair Park Committee	8:30 a.m.	Videoconference OR Fair Park Activity Center 503 N. Jackson Ave, Jefferson
Friday August 7, 2020	**Law Enforcement and Emergency Management Committee (Agenda Revised)	8:30 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
	*WI River Rail Transit Commission (WRRTC) (Agenda Added)	10:00 a.m.	Videoconference
Saturday August 8, 2020	Blue Spring Lake Management District	8:00 a.m.	Aurelian Springs Park 1121 N. Blue Spring Lake Dr, Palmyra
Sunday August 9, 2020	No Scheduled County Meetings		

Parks Committee Agenda
Jefferson County

Videoconference OR
Jefferson County Courthouse
311 S. Center Ave, Rm 205
Jefferson, WI 53549

Join Zoom Meeting
<https://zoom.us/j/95124177828>

Meeting ID: 951 2417 7828

One tap mobile
+13017158592,,95124177828# US (Germantown)

Dial by your location
+1 301 715 8592 US (Germantown)

Date: Monday, August 3, 2020
Time: 9:00 a.m.

Committee Members: Greg David, Jeff Johns, Mike Kelly, Jeff Smith, Augie Tietz

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Approval of Park Committee Minutes for June 1, 2020 and July 6, 2020
6. Communications
7. Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Discussion and Possible Action on amending the Jefferson County Parks Ordinance to prohibit the release of wild and domestic animals in County Parks
9. Discussion and Possible Action on updating the Jefferson County Parks, Recreation and Open Space Plan
10. Discussion on completion of Carnes Park Handicap Access Trail
11. Discussion on Project Update Rock River Landing
12. Discussion on Signage Installed on Interurban Trail Segment Phase I
13. Discussion on Glacial Heritage Area (GHA) – Friends of GHA Activity Update
14. Discussion on 2020 Parks Department Budget
15. Adjourn
16. Next scheduled meeting: September 7, 2020

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.



**ADRC Advisory Committee Agenda
Jefferson County Human Services Department**

Join Zoom Meeting

<https://zoom.us/j/94904048088?pwd=YIVDSXhuVEFJejgvVE9icWlFMlFaZz09>

Meeting ID: 949 0404 8088

Passcode: 656279

Dial by your location
+1 312 626 6799 US (Chicago)

Date: Tuesday, August 4, 2020

Time: 1:00 p.m.

Committee Members: Russell Kutz, Chair; Jeanne Tyler, Vice-Chair; Janet Sayre Hoeft, Secretary; Ellen Sawyers, Ruth Fiege. LaRae Schultz, and Frankie Fuller.

1. Call to order
2. Roll call (establishment of a quorum)
3. Certification of compliance with Open Meetings Law
4. Approval of the agenda
5. Approval of the ADRC Advisory Committee minutes from June 2, 2020
6. Communications
7. Public comment (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
8. Advocacy Updates from GWAAR – Greater Wisconsin Agency on Aging Resources and /or ORCD – Office of Resource Center Development
9. Discussion and possible action on Requests for Waiver of Transportation Co-payment
10. Discuss ADRC Report - Dominic Wondolkowski, ADRC Supervisor
11. Discuss Senior Dining Program Updates– Kimberly Swanson, Senior Nutrition Program Supervisor
12. Discuss Mobility Management Updates - Mike Hansen, Mobility Manager
13. Discuss Family Caregiver Programs - Kim Herman, Family Caregiver Specialist
14. Discussion and possible action on the 2021 Mobility Manager Application
15. Discussion and possible action on the 2021 5310 Vehicle Application
16. Discussion and possible action on the 2021 Aging Plan Goals for review
17. Discuss Voting in the time of Pandemic
18. Discussion on items for the Next Agenda
19. Adjournment

Next scheduled meetings: September 1, 2020
 October 6, 2020
 November 3, 2020

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Jury Trial & Courthouse Operational Plan Committee Meeting
Wednesday, August 5, 2020
11:00 a.m.
(Zoom)

Agenda

1. Call to order.
2. Roll call.
3. Certification of compliance with the open meetings law.
4. Review and approve minutes from July 8, 2020 meeting.
5. Public comment.
6. Update on Courthouse facilities.
7. Jail house visitation.
8. Jury Trials.
 - a. Reporting.
 - b. Selection.
 - c. In-person hearings – criminal / civil / family / juvenile.
9. Other courthouse issues / Probation/Parole.
10. Future meeting dates (Zoom):

September 2, 2020	11:00 a.m.
October 7, 2020	11:00 a.m.
11. Future agenda items.
12. Adjourn.

Join Zoom Meeting

<https://wicourts.zoom.us/j/99293286293?pwd=ZnRCNk5VSDVTOGFYUERNRW9XZ0dSZz09>

Meeting ID: 992 9328 6293

Password: 266875

One tap mobile: +13126266799,,99293286293#,,1#,266875# US (Chicago)

Dial by your location: +1 301 715 8592 US (Germantown)

Fair Park Committee Agenda

Jefferson County

Jefferson County Fair Park

Activity Center

503 N. Jackson Avenue

Jefferson, WI 53549

Date: Thursday, August 6, 2020

Time: 8:30 a.m.

Committee members:	Poulson, Blane (Chair)	Smith, Jeff
	Lindl, Roger (Vice Chair)	Drayna, Dave
	White, Brandon (Secretary)	Hall-Kind, Debra
		Steindorf, Kathleen

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with Open Meetings Law
4. Approval of the agenda
5. Approval of Fair Park Committee minutes of July 2, 2020
6. Communication
 - a. Roger K. Retirement
7. Public Comment
(Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Review of Community Feedback & Suggestions on Fair Operations
9. Updates on 2020 Virtual Fair
10. Updates on 2021 Fair preparations
11. Discussion and possible action on age qualifications for showing at the Jefferson County Fair
12. Discussion and possible action on terminal or non-terminal swine exhibit at the 2021 Jefferson County Fair
13. Updates on Fair Park operations
14. Discussion and possible action to authorize a fundraising effort for benches, picnic tables, and trees at the Fair Park
15. Review of Financial Report
16. Review of Director's Report
17. Discussion and possible action on future meeting schedule and agenda items
18. Adjourn

Next scheduled meetings to be held at the Fair Park Activity Center at 8:30 a.m.:

September 3, 2020

October 1, 2020

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920/674-7101 so appropriate arrangements can be made.

Topic: Fair Park Committee

Time: August 6, 2020 08:30 AM Central Time

Join Zoom Meeting: <https://zoom.us/j/2614972838>

Meeting ID: 261 497 2838

Dial by your location: +1 312 626 6799

LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

AGENDA

Jefferson County Courthouse, Room 205

311 S. Center Ave.

Jefferson, WI 53549

August 7, 2020 @ 8:30 a.m.

Join Zoom Meeting

<https://zoom.us/j/95550529372>

***REVISED 08-05-2020**

Meeting ID: 955 5052 9372

Dial by your location

+1 301 715 8592

DWAYNE MORRIS; KIRK LUND; DAVID DRAYNA; BRANDON WHITE; MARY ROBERTS

1. Call to order
2. Roll call
3. Certification of compliance with open meetings law
4. Approval of the agenda
5. Public comment – (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Discussion and possible action of awarding Jail Medical Service RFP
7. Discussion and possible action on a public/private partnership for tower construction
8. ***Discussion and possible action on approval of contract with Edge Consulting for civil engineering services**
9. Next meeting date is August 28, 2020
10. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

WISCONSIN RIVER RAIL TRANSIT COMMISSION

PO Box 262 • 20 S Court Street • Platteville, Wisconsin 53818

Alan Sweeney, Chair • Commission Office Phone 608.342.1637 • Fax 608.342.1220 • Website www.wrrtc.org
MEMBER COUNTIES: CRAWFORD • DANE • GRANT • GREEN • IOWA • JEFFERSON • ROCK • SAUK • WALWORTH • WAUKESHA

SUBJECT: Friday, August 7th, 2020 Meeting Agenda
TO: Wisconsin River Rail Transit Commissioners & Other Interested Persons
FROM: Matthew Honer, WRRTC Administrator

Wisconsin River Rail Transit Commission

Meeting Friday, August 7th, 2020 @ 10 AM

Online and by Phone via ZOOM

Join Zoom Meeting

<https://zoom.us/j/95006629851>

Meeting ID: 950 0662 9851

Join by Phone: 1 312 626 6799

Meeting ID: 950 0662 9851

WRRTC's Schedule of Meetings:

2020
January 10 th
February 7 th
March 6 th
April 10 th - <i>Canceled</i>
May 8 th
June 5 th
July 10 th
August 7 th
September 4th Rescheduled to September 11th
October 9 th
November 6 th
December 4 th

NOTE: The WRRTC's meetings are **usually** held at 10:00 AM on the **first Friday after the first Tuesday of the month** at the **Dane County Highway Building** in Madison, WI. If you plan to attend a WRRTC meeting and require specific accommodations, please contact the Administrator at least 3 days in advance of the meeting at 608-342-1637.

NOTICE is sent to: County Clerks in WRRTC's Region for Posting and to Local News Media as an FYI.

Thank you for your interest and assistance.

Wisconsin River Rail Transit Commission

Meeting - Friday, August 7th, 2020 @ 10 AM

Online Meeting via Zoom

1. 10:00 AM *10 minutes estimated | Action Items*
Call to Order – Alan Sweeney, Chair
2. Roll Call. **Establishment of Quorum** – Matthew Honer
3. Action Item. **Certification of Meeting's Public Notice** – Noticed by Honer
4. Action Item. **Approval of Agenda** – Prepared by Honer
5. Action Item. **Approval of draft July 2020 Meeting Minutes**
6. Updates. **Public Comment** – Time for public comment may be limited by the Chair
7. Updates. **Announcements by Commissioners** – No Discussion Permitted

REPORTS & COMMISSION BUSINESS

- 15 minutes estimated | Action Item*
8. **Presentation and Discussion regarding Middleton Center PH3 crossing in Middleton, WI** – Mark Opitz, City of Middleton.
- 10 minutes estimated | Update and Action Items*
9. **WRRTC Financial Report** – Jeff Huttenburg, Treasurer.
 - Treasurer's Report.
 - Payment of Bills.
- 10 minutes estimated | Update*
10. **Wisconsin & Southern Railroad's Report on Operations** – Ken Lucht and Roger Schaalma, WSOR
 - Update on Monthly Maintenance Activities
 - Update on Capital Projects
 - Other Continuing Issues/ Topics
 - Update on Business Development
- 10 minutes estimated | Update*
11. **WisDOT Report** – Lisa Stern, WisDOT
- 5 minutes estimated | Update*
12. **WRRTC Communications and Administrator's Report** – Honer, Admin.
 - Communications
 - Project Updates
- 10 minutes estimated | Action Item*
13. **Discussion and Action on Attachment 13: Rental Agreement to WSOR/WRRTC Operating Agreement** – Honer, Admin.
- 10 minutes estimated | Possible Actions*
14. **Discussion and Possible Action on Spring Grove, IL Driveway** – Honer, Admin.
- 10 minutes estimated | Action Item*
15. **Discussion and Action on Offer to Use Agreement (OTUA) for East Main Gardens, Madison, WI** – Stern, WisDOT.
- 10 minutes estimated | Action Item*
16. **Discussion and Possible Action regarding the offer to purchase property adjacent to Depot in Baraboo, WI** – Stern, WisDOT.
- 5 minutes estimated | Action Item*
17. **Resolution Commending Dave Simon** – Sweeney, Chair.
18. Action Item. **Adjournment**

**BLUE SPRING LAKE MANAGEMENT DISTRICT
Board of Commissioners Meeting
August 08, 2020
Aurelian Springs Park
1121 N. Blue Spring Lake Drive
Palmyra, WI 53156**



AGENDA

Certification of Compliance with Open Meeting Law

8:00 A.M. **Call to Order (Quorum 4) – Roll Call**

Public Comments

- *Please be advised per Wisconsin State Statute 19.84(2), information will be received from the public.
- *Please state your name and lot # or address when addressing the public.

Secretary's Report - Diane Knauer

Agenda – Approval of agenda for August 08, 2020 Board Meeting
Minutes - Approval of minutes from June 13, 2020 Board Meeting

Update on Annual Meeting Location

Community Center

St. Mary's Church and insurance

- Discussion and possible action

Presentation from Mike Jones of USDA regarding goose round-up

- Discussion and possible action

Sewer Report - Greg Twelmeyer

Report on sewer flow

- Discussion and possible action

Discussion and possible decision on replacement of 4 original panels

New quote from LW Allen – panels, radio transmission, installation

Update on quote from Josh Voigt at Xylem (Flygt)

- Discussion and possible action

Discussion and possible decision on new computer and software for sewer system management

- Discussion and possible action

Update on CMAR report

- Discussion and possible action

Status on VisuSewer and alternate proposals for sewer repairs

Assign someone to oversee the process and answer vendor questions / assist with final RFQ letter – Jim Hochman

- Discussion and possible action

Update on how and when meter readings are taken by the Village

- Discussion and possible action

Update on roof over the panel located near the pumphouse – Dick Natrop

- Discussion and possible action

Dam Report - Jim Olson

Status of the dam and spillway

Hydraulic concrete patchwork

Guniting coating

- Discussion and possible action

Update on engineer study to determine if we need to strengthen the dam to safely operate at a higher lake level

- Discussion and possible action

Update on progress to petition the DNR to raise the water level

Ballot count – Cheryl Peters

- Discussion and possible action

Town Report – Weenonah Brattset

Update on roads

Update on rocks on roadside – Dick Natrop

Right of way impediments – Roger Igielski

- Discussion and possible action

Update of red fire number signs maintenance/replacement

Update on fire and EMS contract with the Village expiring end of 2021

Treasurer's Report - Greg Bauer

Bills for approval

- Discussion and possible action

Update on the Audit

- Discussion and possible action

Discussion of sewer charges on tax bills

- Discussion and possible action

Quarterly financials update (Quarterly Meetings Only)

- Discussion and possible action

Operations Report - Dick Natrop

Update on location of memorial plaques at the triangle and possible ceremony

- Discussion and possible action

Update on fixing the berm caused by power loading at the boat launch

- Discussion and possible action

Update on Citizens Lake Monitoring

- Discussion and possible action

Website Report - Diane Knauer

Current number of residents registered

Website activity

New postings

Is Website a valid location for posting notices – Jim Hochman

- Discussion and possible action

Discuss recommended improvements

Permissions on website pages – Jim Hochman to check with Council

Approval/denial of non-resident registration requests – Jim Hochman

- Discussion and possible action

Old Business

Update on Social Committee – Roger Igielski

- Discussion and possible action

Update on geese round-up – Mary Jo McMahon

- Discussion and possible action

Discuss Annual Meeting Notice – Must go out to residents by 08/15/20 – and Annual Meeting preparation

- Discussion and possible action

Examine existing job descriptions and Board expectations – (Closed Session if needed) – Jim Hochman

- Discussion and possible action

New Business

Parking around the lake – Roger Igielski

- Discussion and possible action

Discussion of sewer laterals on vacant lots – (Closed Session if needed) – Jim Hochman

- Discussion and possible action

Discuss employees' wages and year-end bonuses – (Closed Session if needed) – Jim Hochman.

- Discussion and possible action

Recommendations for agenda items for next meeting

Future Board Dates - all Board Meetings dates are suggestions and are subject to change

August 29, 2020 – Annual Meeting

August 29, 2020 – Board Meeting immediately following Annual Meeting

November 14, 2020 – Board Meeting

Notice to proceed to closed session

Pursuant to Wisconsin Statute 19.85 (1) (g), the Board may enter closed session to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

THE BOARD INTENDS TO CONFER WITH LEGAL COUNSEL ABOUT POTENTIAL LITIGATION RELATED TO SEWER LATERALS FOR VACANT LOTS.

Pursuant to Wisconsin Statute 19.85 (1) (c), the Board may enter closed session to consider employment, promotion, compensation, or performance evaluation of employees.

THE BOARD INTENDS TO DISCUSS EMPLOYEES' WAGES AND YEAR-END BONUSES.

Pursuant to Wisconsin Statute 19.85 (1) (c), the Board may enter closed session to consider employment, promotion, compensation, or performance evaluation data of employees.

THE BOARD INTENDS TO DISCUSS EMPLOYEE JOB DESCRIPTIONS, BOARD EXPECTATIONS, AND PERFORMANCE EVALUATION DATA.

Return to open session if required

Adjourn

This agenda is subject to modification prior to said meeting pursuant to the Wisconsin Open Meetings Law. Please be advised that the agenda items may be taken in an order other than which appears here.

Members of the Palmyra Town Board may attend the above noticed meeting in order to gather information about a subject over which they have decision-making responsibilities.

NOTICE: Persons needing special accommodations should call Jim Hochman (630) 640-4041 at least 24 hours prior to the meeting.